

To Whom It May Concern:

It is with great privilege that I write to you in recommendation of Carlos Diaz. Until recently, I have been Carlos' direct supervisor. I have found him to be a pleasant, gentle person who is never afraid to take on a challenging task. He has been one of our most dedicated employees.

Carlos is highly respected by his co-workers for his willingness to help anyone anytime he can. He has been instrumental in helping improve the invoice preparation time by developing and customizing new procedures of billing. He is very well organized, diligent in his paperwork, easily reachable, and always on time.

While his on the job performance has been outstanding, Carlos has also become a close friend to many of us. We pride ourselves on our corporate values and close knit environment, and in this area he truly shines.

It is solely due to downsizing and the end of a contract with the Government that we are force to to end our relationship. Though we are all deeply disappointed to lose Carlos, I highly recommend him for employment with your organization. He is a team player, a great person and an absolute pleasure to work with.

Best Regards,

Caroline Ogletree

Business Operations Manager

& Security Officer

Pulau Electronics Corporation

407-421-3950